

**Agenda Item No:** 4 **Report No:** 160/11  
**Report Title:** Cabinet 7 September 2011, Minute 54.1 – Review of Lewes Conservation Area Boundary  
**Report To:** Scrutiny Panel – Call-in **Date:** 26 September 2011  
**Cabinet Member :** Councillor Tony Nicholson  
**Ward(s) Affected:** All  
**Report By:** Corporate Head – Legal and Democratic Services  
**Contact Officer**  
**Name:** Rachel Allan  
**Post Title:** Scrutiny and Committee Officer  
**E-mail:** [rachel.allan@lewes.gov.uk](mailto:rachel.allan@lewes.gov.uk)  
**Tel no:** 01273 484174

---

#### **Purpose of Report:**

To provide background information to support the Call-in procedure

#### **Officers Recommendation(s):**

- 1 To resolve **either** not to intervene in the decision of Cabinet; **or**
- 2 To resolve to refer the matter back to Cabinet for further consideration and to take account of any recommendations of the Panel.

---

#### **Reasons for Recommendations**

- 1 The Call-in procedure is determined by the Constitution, Scrutiny Procedure Rule 16 (pages H7-H8, attached at Appendix A for information).

#### **Information**

- 2 Cabinet considered the matter at its 7 September 2011 meeting (Report attached at Appendix B) and resolved as Minute 54 (Extract attached, Appendix C).
- 3 The Cabinet draft decision was called-in by Councillor S J Osborne for the reasons stated (Appendix D) and this request was supported by six members of the Scrutiny Committee, namely Councillors S Adeniji, A Dean, S J Gauntlett, D M Gray, S J Osborne and E E J Russell.

#### **Financial Appraisal**

- 4 There are no direct financial implications as a result of this report.

### **Environmental Implications**

- 5 I have completed the Environmental Implications questionnaire. This report is exempt from the requirement because this is a progress report.

### **Risk Management Implications**

- 6 I have completed a Risk Assessment in accordance with the Council's Risk Management methodology and this report does not require a risk assessment.

### **Equality Implications**

- 7 The proposals in the report have been screened for impact on equalities. As no potential negative impacts were identified, a full equality impact assessment is not required.

### **Background Papers**

- 8 Council Constitution, Scrutiny Procedure Rules (Section H)

### **Appendices**

- 9 Appendix A – Council Constitution, Scrutiny Procedure Rule 16

Appendix B – Review of Lewes Conservation Area Boundary Report on 7 September 2011

Appendix C - Cabinet 7 September 2011 Minute Extract 54

Appendix D – Copy of email with Councillor S J Osborne's reasons for proposing Call-in